

Minutes of ESD Safety Committee Meeting 28 June 2006

Attending: Tim Kneafsey, Seiji Nakagawa, Jil Geller, Rob Connelly, Dominique Joyner, Todd Wood, Kryshna Aviña,

Critical Items:

Last days of the self-assessment period. We are evaluated based on statistics – including the rate of completing required training. The training stats will be corrected for those at the Lab less than 30 days. The JHQ is to be retaken every time you have something new added to your job. Everyone currently takes their JHQ for their PRD in June, This generates many training requirements that will not be fulfilled before the end of the ES&H performance year on June 30. For the future, have the JHQ redone for the mid-year discussions so that there are six months to complete training before the end of the ES&H Performance Year. This will help both ESD and LBNL meet their ES&H performance criteria. This will be recommended by the Safety Committee Members (SCM) to Division Council/Bo. Then, both JHQ completion and training completion could be measured then as part of the PRD process – a measurable performance criteria. *ACTION: Tim will send an email to Bo to recommend changing the scheduling of the JHQ.*

Other Items:

1. Minutes Approved.

Injuries / Causes / Investigations— There was a pressure accident at one of ESD's labs. There were several mistakes that occurred and were the cause of the accident. Everything post-accident was done according to procedure. LBL's Medical group closes at 3:30PM and they have a sign that redirects staff to the Fire Dept. However, the Fire Department doesn't seem to know about this, because of staff/shift changes. If you get hurt near the closing time of Medical, call them and they will be sure to wait for you. *ACTION: Rob Connelly will check with the Fire Dept & Medical to make sure Fire Dept is aware they may receive off-hours visitors from Medical.*

A staff member is having some discomfort and is possibly injured. They are planning to go to their doctor. There was discussion of reimbursement / procedures in regards to medical expenses.

They are working on the (EH&S) on the accident/reporting procedures. PUB 3000 is being revised. This will improve upon the current set of procedures.

UCSF evaluators are here in the place of Jeffrey Chung (ergonomics coordinator) to help with the evaluations. Contact Edith Perry to schedule ergo evaluations.

2. Building 64— Building 64 has been resolved more or less. There will be card-key access to the main doors. The SAA surprise inspection resulted in corrective measures that needed to be addressed right away. The duties of Lab Manager will be split between Alex, Paul, and Ramsey. *ACTION: Jil will follow up and to see how they have adapted*

their Lab Safety Primer, and follow-up with respect to SAA custodianship (only Paul Cook has the required training)

3. **Building Emergency Evacuation** – Bo is concerned with people collecting their personal items (backpack, keys, wallet, purse) upon building evacuation as this may take too much time.. The thinking behind taking your personal items with you is that if there were some disaster, the odds of you getting back to the building to get your belongings are extremely small. The process of getting keys, wallets, etc. should not be more than five seconds. Another item discussed is that some labs have hidden regions and many have closed blinds. Perhaps this should be a good way of pointing out that in Labs the glass in the doors need to have a clear field of vision. Perhaps there should be an advisory of what should be brought along and how long this process should take. Take what is near you on your way to the exit. Perhaps there should be some form of accounting for those who need to leave in the case of an emergency. *ACTION: Tim will contact Gary Piermattei (fire Marshall) to get some advice.*

ESD Safety Review Committee—There was discussion on who should next be nominated to be the ESD representative on the Safety Review Committee (SRC). There were differing opinions on the experience/age/position of the potential SRC member. There was also discussion on the addition of new members to the SCM. *ACTION - Tim will discuss with Bo on who should be nominated for the SRC and SCM.*